



## Jon Orchard Reservation Profile

Email Address Jon.Orchard@c999999.org    Home Phone    Badge    ACBL # #181626    MTD    YTD    Life

Review/Edit/Modify Reservations here: 04/27/21 (Tue) Available   Reserve/Modify/Find Partner   Submit

Date	Partner	When	Open/Limited	Direction	Recurring
Tue 04/27/21	<input checked="" type="radio"/> By First Name <input type="radio"/> By Last Name ja Jane Huerta .... Sarasota Jay Whipple .... Boca Grande	AFT	Regular	Do not care	Recurring?

7. Select to search by First Name or Last Name. Start typing name in Search Box. When name appears, click on it.
8. Select Direction. (Not guaranteed)
9. You can select Recurring for 1, 2, or 3 months

***If you can't find your partner's name, they have not been registered in the system. Use TBD Procedure (below) until they are registered. How to Register? All your partner needs to do is log into the system with their ACBL number.***

***Don't have a partner? Use TBD procedure: Enter TBD for partner's name to reserve. Once partner is determined, log in to system, select the game which will have "? ?" for partner and enter partner's name.***

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Date	Partner	When	Open/Limited	Direction	Recurring
Tue 04/27/21	<input checked="" type="radio"/> By First Name <input type="radio"/> By Last Name Jane Huerta .... Sarasota	AFT	Regular	East/West	Recurring? 1 Months 2 Months 3 Months

10. . Press Submit

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Jon.Orchard@c999999.org      #181626

Review/Edit/Modify Reservations here:      **Next: 04/27/21 (Tue-AFT/Regular) Jane Huerta**  
Select Reservation Date      Reserve/Modify/Find Partner      Submit

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Do not use the following unless canceling reservations:      Reservation to Cancel?     

Your 04/27/21 AFT Regular game reservation with Jane Huerta . is confirmed.

11. The screen now shows that the Reservation has been confirmed.
12. You can also cancel Reservations. eMails sent ONLY for cancellations.
13. Click on Reservation to Cancel
14. Select date
15. Press Submit.

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Review/Edit/Modify Reservations here:      **Next: 04/27/21 (Tue-AFT/Regular) Jane Huerta**  
Select Reservation Date      Reserve/Modify/Find Partner      Submit

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Do not use the following unless canceling reservations:      Reservation to Cancel?        
Reservation to Cancel?  
Cancel 04/27/21 (Tue-AFT/Regular) Jane Huerta \_2021-04-26 10:51:11\_ AFT

Your 04/27/21 AFT Regular game reservation with Jane Huerta . is confirmed.